



## CERTIFICATION OF COMPLIANCE

(Pursuant to Republic Act 9485: An Act to Improve Efficiency in the Delivery of Government Service to the Public by Reducing Bureaucratic Red Tape, Preventing Graft and Corruption, and Providing Penalties Therefor)

I, MARLO L IRINGAN, Filipino, of legal age, Regional Director of the Department of the Interior and Local Government-Cordillera Administrative Region located at North Drive Upper Session Road, Baguio City being responsible and accountable in ensuring compliance with Section 6 of the Anti-Red Tape Act of 2007 and Rule IV of its Implementing Rules and Regulations, hereby declare and certify the following facts:

- 1) The DILG-CAR including its Provincial Offices/City Offices has established its service standards known as the Citizen's Charter that enumerates the following:
  - a. Vision and Mission
  - b. Frontline services offered
  - c. Step-by-step procedure in availing of frontline services
  - d. Employee responsible for each step
  - e. Time needed to complete the procedure
  - f. Amount of fees
  - g. Required documents
  - h. Procedure for filling complaints
- 2) The Citizen's Charter is posted as information billboards in all the service offices of DILG-CAR that deliver frontline services.
- 3) The Citizen's Charter is positioned at the main entrance of the office or at the most conspicuous place of all the said service offices.
- 4) The Citizen's Charter is written either in English, Filipino, or in the local dialect and published as information materials (e.g. booklet or brochure).
- 5) The Citizen's Charter is uploaded in the agency's website and accessible to the public.
- 6) The agency has undertaken self-assessment and reporting of improvements in its existing Citizen's Charter.
- 7) The Citizen's Charter shows the process improvements, specifically on the streaming of procedure and shortened turnaround time, on the most availed frontline services.

Frontline Service	Process Improvement	Action Taken to Improve Process	Results/Benefits
1. Application for Scholarship grant	None		
2. Authority to Travel Abroad	None		
3. Local Road Funding	Shorten days of review from 7days to 5days.	Reduce no. of days in reviewing required documents	Endorse immediately to DPWH-CAR after review of documents
4. Full Disclosure Policy Certification	None		
5. Authority to Purchase Vehicle	None		

This certification is being issued to attest the truth and accuracy of all information contained herein based on available records and information that can be verified with the Department of the Interior and Local Government-Cordillera Administrative Region.

IN WITNESS HEREOF, I hereunto set my hand this 28<sup>th</sup> day of May 2017 in Baguio City, Philippines.

**ENGR. MARLO L. IRINGAN**  
Regional Director

SUBSCRIBED AND SWORN to before me this 28<sup>th</sup> day of May, 2017 at Philippines, affiant exhibited his 10 02132 issued on at DILG central office

**MIKE BURTON M. PONGAS**  
Notary Public

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MCLE (Exempted pursuant to MSCE Board Order No. 1, S. 2008)