



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
 CORDILLERA ADMINISTRATIVE REGION
 Province of Ifugao
 Capitol Compound, Poblacion South, Lagawe, Ifugao 3600
 CP Numbers: 0926-711-0934 (Globe), 0921-386-2598 (Smart)
 E-mail Addresses: dilg_ifugao@yahoo.com, lfugaodilg@gmail.com

Procuring Entity:	DILG-Ifugao Field Operating Unit	RFQ No:	2018-06-02
Office/End-User:	DILG and Regional Development Council	Date:	6/13/2018
PPA:	Meals and snacks for 2nd Quarter Joint RDC and RPOC Meeting in Ifugao		

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed.

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all items.
3. Price quotation(s) must be valid for a period of 60 days calendar days from the date of submission.
4. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.
6. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).
8. The item(s) shall be delivered within **ONE (1) CALENDAR DAY** from receipt of Purchase Order (P.O.).
9. The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. Liquidated damages equivalent to one-tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. the DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
11. Sealed quotations shall be submitted not later than **JUNE 15, 2018, 12 NOON** at the DILG-Ifugao provincial office.
12. Late submission of bid/s shall not be accepted.

APPROVED BUDGET FOR THE CONTRACT: Php 67,500.00	 FLORITA G. NARCIZA BAC CHAIRPERSON
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Item No.	ITEM DESCRIPTION	QTY	ABC	OFFER				Remarks
				PRICE		Compliance with Technical Specifications (Please Check)		
				Unit Price	Total Price	Yes	No	

Technical specifications with asterisks (*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.

1. Availability *								
18-Jun-18						()	()	
2. Location								
Ammungan Hall, Dep-ed, Lagawe, Ifugao								
3. Venue								
Catering Services on June 18, 2018								
a. Location must be inside/adjacent or outside but near the Function Room.*						()	()	
b. Meals for pax.*						()	()	
i. Snacks*						()	()	
ii. Assisted Buffet*						()	()	
iii. Meals Inclusive of:*						()	()	
a. Soup*						()	()	
b. 2 Main Course*						()	()	
c. Dessert*						()	()	
iv. Drinks*						()	()	
v. Provision of free-flowing coffee*						()	()	
Schedule/Participants								
June 18, 2018								
Lunch at Lagawe, Ifugao	150 pax					()	()	
P.M. Snack at Lagawe, Ifugao	150 pax					()	()	
Grand Total.....								

After having carefully read and accepted your General Conditions, I/WE quote you on the item(s) and prices noted above.

 Printed Name/Signature/Date

 Tel. No./Cellphone no.

Company Name:	
Address:	
Business Permit No.	
TIN No.	
PhilGEPS Registration No.	