

NOTICE FOR PUBLICATION

JOB ORDER VACANCY

COMMUNITY FACILITATOR (12)

(MASA MASID Program)

Php20,000.00 per month

AREA OF DEPLOYMENT:

Province	City/Municipality
Abra	Bangued
Apayao	Conner & Flora
Benguet	Bakun, Buguias, Itogon, Kibungan & Mankayan
	Baguio City
Ifugao	Alfonso Lista
Kalinga	Pinukpuk
Mt. Province	Bauko

SKILLS AND QUALIFICATIONS

- Bachelor's Degree
- Residence of the LGU
- Experience on program/project management and community mobilization for at least 1 year
- Computer literate (MS Office)
- With good oral and written communication skills
- With good moral character

FUNCTIONS

- Ensure the operationalization of the MASA MASID Program
- Consolidate reports
- Maintain and update of registry of volunteers (MASA MASID & Community Rehabilitation Network (CRN)
- Assist MASA MASID Teams (MMT) & CRN in the preparation and implementation of MASA MASID plans at the Barangay Level
- Assist MMT in the monitoring and reporting activities
- Conduct regular visit to the MMT in his/her covered area
- Provide Monthly Accomplishment Report including the work plan for the succeeding month to the Project Management Office (PMO), through the Regional Facilitator
- Perform other tasks that may be assigned by the C/MLGOO in relation to the MASA MASID Program

Requirements

- Letter of Intent
- Personal Data Sheet (PDS form 212) with picture

DEADLINE OF SUBMISION: December 14, 2016 to the DILG City/Provincial Office concerned

Address applications to:

ENGR. MARLO L. IRINGAN
Regional Director
DILG-CAR
Barangay Center, Upper Session Rd., cor. North Drive
Baguio City